

# 2025 Road Planning Form

TOWNSHIP: \_\_\_\_\_

DATE: \_\_\_\_\_

To avoid misunderstandings and improve communications, the Road Commission requests each Township appoint a liaison (generally the Supervisor) to coordinate road-related matters with the Road Commission. General questions and communications are accepted, and encouraged, by any and all township officials. However, Road Commission staff will receive verbal and/or written directions only from the Township Supervisor or liaison appointed by each Township.

LIAISON: \_\_\_\_\_

Name

Phone Number

E-Mail Address

Fax Number

Preferred Method of Communication (circle):

E-Mail

Fax

Phone

ADDITIONAL TOWNSHIP COMMUNICATION CONTACTS: \_\_\_\_\_

**OPTION A:** Please complete the following list of requirements by December 31, 2024 so the Road Commission can properly plan staff, equipment, and materials for 2025. **\*Actual locations are required by March 31, 2025.**

|                                     | <u><b>Initial Planning for 2025:</b></u> | <u><b>Planned for 2024:</b></u> |
|-------------------------------------|--|---------------------------------|
| <b>Boom Mowing</b>                  | \$ _____                                 | \$ _____                        |
| <b>Dust Control</b>                 | _____ # of Applications                  | _____ # of Applications         |
| <b>Allow Chloride Bag Pick-ups</b>  | Yes / No                                 | Yes / No                        |
| <b>Contract Gravel*</b>             | _____ Total Tons                         | _____ Tons                      |
| <b>Slag Sealcoat with Fog Seal*</b> | _____ Total Miles                        | _____ Miles                     |
| <b>Trap Sealcoat with Fog Seal*</b> | _____ Total Miles                        | _____ Miles                     |
| <b>Crackseal*</b>                   | _____ Total Miles                        | _____ Miles                     |
| <b>De-berming*</b>                  | _____ Total Miles                        | _____ Miles                     |
| <b>Under Guardrail De-berming*</b>  | \$ _____                                 | \$ _____                        |

**OPTION B:** If the Township desires to begin implementing a 3-5 year plan, please indicate the annual budget for roads within the Township. VBCRC staff will evaluate and propose a plan for review. If the Township has specific maintenance they require (such as dust control contractor, specific sealcoat locations, etc.), please indicate those above and/or on pages 2 and 3.

**2025 Roads Budget**                      \$ \_\_\_\_\_

## 2025 Road Project Estimate Request

Please provide as much information as possible. Include requests for tree trimming, drainage improvements, culvert replacements, road reconstructions, paving, etc. If unsure which maintenance treatment would be the best option, please note a request for a meeting and road evaluation.

Location: \_\_\_\_\_

Work Requested: \_\_\_\_\_

Location: \_\_\_\_\_

Work Requested: \_\_\_\_\_

Location: \_\_\_\_\_

Work Requested: \_\_\_\_\_

Location: \_\_\_\_\_

Work Requested: \_\_\_\_\_

Location: \_\_\_\_\_

Work Requested: \_\_\_\_\_

Location: \_\_\_\_\_

Work Requested: \_\_\_\_\_

Location: \_\_\_\_\_

Work Requested: \_\_\_\_\_

Location: \_\_\_\_\_

Work Requested: \_\_\_\_\_

**2026 – 2029 Planning**

*Please list any projects the Township plans to complete in the 2025 – 2028 construction seasons.*

**2026**

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**2027**

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**2028**

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**2029**

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***Please complete this form and return to Alyssa McAndrew at the Road Commission no later than December 31, 2024. If you have any questions or concerns, please contact her at 269-674-8011 ext. 249 or at [alysamcandrew@vbcrc.org](mailto:alysamcandrew@vbcrc.org). Thank you!***