

**Van Buren County Board of Public Works**  
 October 3, 2024 - Regular Meeting

BE IT REMEMBERED: That on the 3<sup>rd</sup> day of October, 2024 at 5:00 PM, E.D.T., the Board of Public Works for the County of Van Buren met in regular session at the Road Commission Administrative Office in Lawrence, Michigan.

**PRESENT:**

Road Commissioners Askew (Remote), Burleson, Kinney and Nelson  
 Managing Director Bret Witkowski  
 Finance and Human Resources Director Linnea Rader  
 Administrative Assistant-Board Secretary Jill Brien

**ABSENT:**

Road Commissioner Boze (Excused)

**GUESTS PRESENT:**

County Commissioner Doroh

Chairman Boze called the meeting to order at 5:31 PM.

Motion by Kinney, seconded by Askew to approve the Minutes of the July 10, 2024 Regular Meeting, as presented.

YES: 4  
 NO: 0  
 ABSENT: 1  
 MOTION CARRIED.

Rader presented the proposed 2025 Budget to the Board. Questions were asked about the lack of municipality use of the Board of Public Works for financing bonds, which were responded by Rader and Witkowski. Motion by Nelson, seconded by Kinney to approve the proposed Budget, as presented.

| <b>Department of Public Works</b>            |  |                          |                          |
|--|--|--------------------------|--------------------------|
| <b>Jan 1 to Dec 31, 2025 Proposed Budget</b> |  |                          |                          |
|  |  | <b>Budgeted<br/>2024</b> | <b>Proposed<br/>2025</b> |
| Commissioners (Per Diem)                     | January, April, July, and October Meetings | 500.00                   | 500.00                   |
|  | Travel/Special Meetings/ Misc. Expenses    | 250.00                   | 250.00                   |
|  | Clerical Work                              | 1,000.00                 | 500.00                   |
|  | Errors & Omissions Insurance               | 500.00                   | 500.00                   |
|  | <b>Total</b>                               | <b>\$2,250.00</b>        | <b>\$1,750.00</b>        |

YES: 4  
 NO: 0  
 ABSENT: 1  
 MOTION CARRIED.

Motion by Askew, seconded by Kinney to adopt and approve the Board of County Road Commissioners' meeting schedule for the months of January, April, July and October 2025 as its Regular Meeting Schedule for 2025.

YES: 4  
 NO: 0  
 ABSENT: 1  
 MOTION CARRIED.

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 Board Secretary

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 Board Chairman